

WORK VAPOR

Job Link:

<https://workvapor.in/jobs/12-freelance-pdf-typing-document-editing-copy-tasks-%e2%82%b910000-to-%e2%82%b924000-work-from-home/>

HIRING ORGANIZATION

SoftBlitz Tech

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

INDIA

? Remote work from: INDIA

12 FREELANCE PDF TYPING, DOCUMENT EDITING, COPY TASKS – ?10,000 TO ?24,000 – WORK FROM HOME

DESCRIPTION

Company Name: SoftBlitz Tech

Vacancies: 12

Salary Range: ?10,000 – ?24,000/month

Contact Number: +91 93154 20713

? Job Description:

SoftBlitz Tech is looking for individuals who can type content from scanned PDFs, format simple documents, and complete copy-paste jobs. This role is fully remote, with flexible hours and no prior experience needed.

? Responsibilities:

- Type handwritten text from PDF files into MS Word
- Format paragraphs, headings, and bullet lists
- Perform copy tasks as guided by the team lead
- Submit the files within the given deadline

? Eligibility Criteria:

- Education: 10th Pass or above
- Skills: Typing speed 25–30 WPM
- Tools Required: Laptop/Desktop, Internet connection

- No experience needed – training available

? **Apply Now:** Call or WhatsApp on +91 93154 20713