WORK VAPOR

Job Link: https://workvapor.in/jobs/associate-recruiter-work-from-home-372756/

ASSOCIATE RECRUITER WORK FROM HOME

BASE SALARY

INR 10000 - INR 11000

DESCRIPTION

Associate Recruiter | Work From Home

Orcapod Consulting Services is hiring Associate Recruiters for a full-time remote position. This opportunity is for Pharma hiring across Pan India. Freshers and candidates with up to 6 months of recruitment experience can apply. Women candidates only are eligible.

Contact Details
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Job Details

- Company Name: Orcapod Consulting Services
- Position: Associate Recruiter
- Employment Type: Full Time
- Work Mode: Remote
- Experience: 0 to 1 Year
- Salary: Up to ?11,000 per month
- Openings: 6
- Hiring: Pan India
- Interview Days: Monday and Tuesday
- Female Candidates Only

About the Work

You will support Pharma recruitment across Pan India. You will source candidates and screen their profiles. You will conduct telephonic screening and coordinate interviews. You will also maintain recruitment records and follow up with candidates.

HIRING ORGANIZATION

Orcapod Consulting Services

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

You should have good communication skills. You should work well in a fast-paced hiring environment. Freshers with strong communication skills are welcome.

Responsibilities

- Source Pharma and Healthcare candidates
- Screen candidate profiles
- Conduct telephonic screening
- Schedule interviews
- Coordinate with hiring teams
- Maintain recruitment trackers
- Follow up with candidates
- Ensure a positive candidate experience

Eligibility

- Freshers can apply
- Up to 6 months recruitment experience preferred
- B.Pharma candidates can apply
- M.Pharma candidates can apply
- Good verbal and written communication
- Basic knowledge of MS Office
- Basic knowledge of job portals
- Female candidates only

Benefits

- Work from home
- Hands-on recruitment experience
- Pan India hiring exposure
- Career growth opportunities
- Performance-based incentives

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