

WORK VAPOR

Job Link: <https://workvapor.in/jobs/business-support-executive-technical-support-executive/>

BUSINESS SUPPORT EXECUTIVE/TECHNICAL SUPPORT EXECUTIVE

BASE SALARY

INR 12000 - INR 18000

DESCRIPTION

Company Name: Dinfoapp Service Pvt Ltd

Location: Remote (Work From Home)

Job Type: Full-time, Permanent

Salary: ?12,000 – ?18,000 per month

Contact: hr@dinfoappservice.com

About the Role

This role is best for candidates interested in SaaS products, customer support, and client onboarding. You will help clients activate services like WhatsApp Business API and guide them in using the system smoothly.

Key Responsibilities & Work

- Handle client onboarding and service activation
- Assist in WhatsApp Business API setup
- Help clients with Facebook Business Manager verification
- Configure message templates, campaigns, and basic chatbots
- Provide training and demo sessions to clients
- Solve client queries via WhatsApp, email, and calls
- Coordinate with technical teams for issue resolution
- Maintain records of onboarding and support
- Follow up for renewals, recharges, and updates

Eligibility & Skills Required

HIRING ORGANIZATION

Dinfoapp Service Pvt Ltd

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

DATE POSTED

? March 28, 2026

- Any graduate can apply (BBA, BCA, B.Com, BA, MBA preferred)
- Good communication skills (Hindi & English)
- Basic computer knowledge (Excel, Email, Google Sheets)
- Good customer handling skills
- Problem-solving attitude
- Ability to manage multiple tasks
- Freshers with good communication are welcome

Preferred Skills (Optional)

- Experience in customer or technical support
- Knowledge of WhatsApp Business API
- Understanding of Facebook Business Manager
- Familiarity with CRM tools or cloud telephony

What You Will Learn

- WhatsApp Business API handling
- Facebook Business Manager
- Client onboarding process
- SaaS product support
- Automation and chatbot basics
- Customer success and account management

Benefits & Work Setup

- Work from home opportunity
- Stable full-time role
- Growth in SaaS and support field

How to Apply

Send your updated resume to the given email ID.

? Email: hr@dinfoappservice.com