

WORK VAPOR

Job Link: <https://workvapor.in/jobs/chat-process-executive-non-voice-support/>

CHAT PROCESS EXECUTIVE, NON VOICE SUPPORT

BASE SALARY

INR 250000 - INR 350000

DESCRIPTION

Company: Career Guideline
Location: Thane, Navi Mumbai, Mumbai
Job Type: Full-time, Permanent
Salary: ₹2.5 – ₹3.5 LPA (Up to ₹25,000/month)
Contact: 9920799319 (HR Sonali)

Job Overview

This is a chat support role. You will handle customer queries through chat and help solve their problems. No calling work mainly.

Work & Responsibilities

- Handle customer queries via chat
- Provide quick and clear responses
- Solve customer issues properly
- Maintain chat records and details
- Follow company process and rules

Skills & Requirements

- Good English communication
- 1 year experience preferred
- HSC or Graduate can apply
- Basic computer knowledge
- Immediate joiners needed

Work Details

Career Guideline

HIRING ORGANIZATION

Career Guideline

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Mumbai, India

DATE POSTED

? March 29, 2026

- Rotational shifts
- 2 weekly offs (rotational)
- Work in BPO / non-voice process

Benefits & Perks

- Good salary package
- Stable BPO job
- Growth opportunities
- Professional work environment

How to Apply

Call or WhatsApp HR Sonali on 9920799319