

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/chat-support-executive-hindi-and-english/>

## HIRING ORGANIZATION

Leading MNC BPO

## EMPLOYMENT TYPE

Full-time

## DATE POSTED

? October 1, 2026

## JOB LOCATION

Chennai, India

## CHAT SUPPORT EXECUTIVE – HINDI AND ENGLISH

### BASE SALARY

INR 17500 - INR 21500

### DESCRIPTION

Job Role: Chat Support Executive – Hindi & English

**Company:** Leading MNC BPO

**Posted By:** Red Hibiscus Info Solutions

**Job Type:** Full Time | Permanent

**Work Location:** Ambit IT Park, Chennai

**Experience:** 0–5 Years

**Salary:** ?21,500 CTC | ?17,500 Take-Home

**Process:** Hindi & English Web Chat – Telecom

**Shift:** 9 Hours | Rotational

**Shift Window:** 7:00 AM to 12:00 AM

**Openings:** 100

**Education:** Any Degree (UG / PG)

**Joining:** Immediate Joiners Preferred

**WhatsApp:** +91 9547724222

Leading MNC BPO is hiring **Chat Support Executives** for a Hindi and English web chat process in Chennai. Freshers can apply for this position.

Candidates must be fluent in **Hindi and English reading and writing**. Basic typing and email drafting skills are also required.

### Key Responsibilities

- Handle customer queries through web chat.
- Provide clear and accurate information.
- Resolve customer concerns through chat.

- Maintain professional written communication.
- Follow telecom process guidelines.
- Complete assigned tasks within the shift.

### Requirements

- Any UG or PG degree.
- **Freshers can apply.**
- Fluent Hindi reading and writing.
- Fluent English reading and writing.
- Basic typing skills.
- Basic email drafting skills.
- Good written communication.
- Comfortable with rotational shifts.
- Immediate joiners are preferred.

### Job Details

- **₹21,500 CTC per month**
- **₹17,500 take-home salary**
- 9-hour rotational shift.
- Shift window: 7:00 AM to 12:00 AM.
- Work From Office.
- Location: Ambit IT Park, Chennai.

### Skills

- Chat Support
- Web Chat
- Hindi & English
- Non-Voice Process
- Customer Service
- Email Support
- Typing
- BPO

### How to Apply

Interested candidates can send their updated **CV on WhatsApp**:

**WhatsApp:** +91 9547724222

Mention **Chat Support Executive** while applying.