

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/chat-support-executive-non-voice-process/>

## HIRING ORGANIZATION

Smart Steps HR Services

## JOB LOCATION

Gurgaon, India

## DATE POSTED

? March 21, 2026

# CHAT SUPPORT EXECUTIVE – NON VOICE PROCESS

## BASE SALARY

INR 250000 - INR 275000

## DESCRIPTION

**Company:** Smart Steps HR Services  
**Location:** Gurgaon / Gurugram  
**Job Type:** Full-time, Permanent  
**Experience:** 0–1 Years (Freshers can apply)  
**Salary:** ?2.5 – ?2.75 LPA (Approx. ?21,000 In-Hand)  
**Shift:** Night Shift  
**Working Days:** 5 Days a Week  
**Contact Person:** Manisha / Shruti  
**Phone / WhatsApp:** +91 8900070194, +91 7992282636

This is a non-voice chat support role where you will handle customer queries related to online orders. It is a great opportunity for freshers to start their career in a premium international process.

## Key Responsibilities & Role Details

- Handle customer queries through chat support
- Solve issues related to online orders
- Provide clear and accurate responses
- Maintain good typing speed and communication
- Ensure customer satisfaction

## Eligibility & Skills Required

- Graduate / Undergraduate / BE / B.Tech can apply
- Freshers are welcome
- Basic computer knowledge
- Good written English skills

- Customer handling ability

### **Benefits & Work Perks**

- ₹21,000 in-hand salary
- Attractive incentives
- 5 days working
- Cab facility for night shifts
- Career growth opportunities
- Premium MNC process

### **How to Apply**

You can send your resume to the given email/phone/WhatsApp.

### **Contact Details:**

Manisha: +91 8900070194

Shruti: +91 7992282636