

WORK VAPOR

Job Link: <https://workvapor.in/jobs/customer-care-executive/>

CUSTOMER CARE EXECUTIVE

HIRING ORGANIZATION

Lalithaa Jewellery

EMPLOYMENT TYPE

Full-time

JOB LOCATION

T Nagar, Chennai, India
? Remote work from: India

DATE POSTED

? March 20, 2026

BASE SALARY

INR 250000 - INR 400000

DESCRIPTION

Company: Lalithaa Jewellery
Location: Chennai (T Nagar), India
Job Type: Full-Time, Permanent
Experience: 1-5 Years (Freshers can apply)
Salary: 2.5-4 Lacs P.A.
Openings: 1
Contact HR / WhatsApp: +91 7708214777 / +91 9360623700
Email: careers@lalithaajewellery.com

About the Company

Lalithaa Jewellery is hiring a **Customer Care Executive** for their corporate office to assist customers with gold schemes and provide excellent service support.

The Customer Care Executive will handle customer queries, explain gold schemes, maintain records, and ensure smooth coordination with showroom teams while resolving complaints effectively.

Key Responsibilities

- Explain gold schemes and their benefits to customers
- Maintain accurate records of customer enrollments, payments, and renewals
- Provide reminders for due payments and scheme maturity
- Coordinate with showroom teams for smooth operations
- Resolve customer complaints and ensure effective problem-solving

Eligibility Criteria

- **Qualification:** Any Graduate
- **Experience:** Freshers or candidates with customer service experience preferred
- **Gender:** Female candidates only
- **Languages Known:** Tamil, English, Telugu, Kannada, Hindi
- **Age:** 21 to 30 years

How to Apply

- **WhatsApp / Call:** +91 7708214777 / +91 9360623700
- **Email Resume:** careers@lalithaajewellery.com