

WORK VAPOR

Job Link: <https://workvapor.in/jobs/customer-query-handling-executive-non-voice-work-from-home-%e2%82%b924k-%e2%82%b932k/>

HIRING ORGANIZATION

HelpDesk Pro

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

INDIA

? Remote work from: INDIA

DATE POSTED

? December 29, 2025

CUSTOMER QUERY HANDLING EXECUTIVE (NON-VOICE) – WORK FROM HOME, ?24K–?32K

BASE SALARY

INR 24,000 - INR 32,000

DESCRIPTION

Company: HelpDesk Pro

Position: Customer Query Handling Executive (Non-Voice)

Industry: Customer Support / Backend Operations

Location: Fully Remote (Work From Home)

Employment Type: Full-time

Salary: ?24,000 – ?32,000 per month

HR Contact: +91 8460443609

Responsibilities

- Handle customer queries via chat & email (no calls)
- Provide accurate resolutions within defined TAT
- Update tickets and customer details in CRM
- Coordinate with internal teams for issue resolution

Eligibility & Skills

- 12th Pass / Graduate preferred
- Good English writing & typing speed
- Basic CRM/computer knowledge

- Laptop + stable internet required

Benefits

- Permanent work-from-home role
- Paid training for non-voice process
- Performance-based incentives
- Fixed working hours

How to Apply

Send your resume or contact on WhatsApp at **+91 8460443609**