

WORK VAPOR

Job Link: <https://workvapor.in/jobs/customer-service-executive-capita-360459/>

HIRING ORGANIZATION

Capita

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Vikhroli, India

? Remote work from: India

DATE POSTED

? June 23, 2026

CUSTOMER SERVICE EXECUTIVE – CAPITA

BASE SALARY

INR 400000 - INR 450000

DESCRIPTION

Capita

Hybrid Work

Location: Vikhroli, Mumbai

Salary Up to ?4.5 LPA CTC

Capita is hiring for Customer Service Executive profile. This work is for an Australian apparel brand. Candidates with international BPO experience can apply. Good communication is important.

Contact Person: Anchal

Contact Number: +91 8655096340

Job Work

You will handle customer service work through voice chat and email. The role needs clear communication and proper handling of customer queries.

- Handle customer support
- Work on voice process
- Work on chat process
- Handle email support
- Support Australian customers
- Maintain service quality

Shift Details

This is a rotational shift profile. Night shift flexibility is required. Candidates should be comfortable with the timing.

- Shift timing: 4:30 AM to 10:00 PM IST
- 9 hour rotational shift
- Night shift flexibility needed
- WFH with hybrid mode

Eligibility

Graduate candidates can apply. Minimum 1 year of international BPO experience is required.

- Graduate required
- 1 year international BPO experience
- Good English communication
- Ready for rotational shifts

Skills Needed

The company wants candidates with international process knowledge and customer handling ability.

- International BPO
- International voice process
- International calling
- Voice support
- Blended process
- Customer handling

About The Company

Capita is a known business process company. It works with leading UK brands and has strong operations in India. The company says it has an inclusive work culture.

Interested candidates can contact the HR person directly.

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WORKING HOURS

Details

QUALIFICATIONS

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