

WORK VAPOR

Job Link: <https://workvapor.in/jobs/customs-clearance-clerk-import-export-documentation-work-344293/>

HIRING ORGANIZATION

McKinley Consultancy

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

CUSTOMS CLEARANCE CLERK, IMPORT EXPORT DOCUMENTATION WORK

BASE SALARY

? 25000 - ? 50000

DESCRIPTION

Customs Clearance Clerk, Logistics And Documentation Work

Company: McKinley Consultancy

Location: India

Work Type: Full Time Permanent

Work Location: In Person

Salary: ?25,000 to ?50,000 per month

Email: mckinley.consultancy.jal@gmail.com

McKinley Consultancy is hiring Customs Clearance Clerks for logistics and shipment operations. Candidates should be detail oriented and responsible. This opportunity is suitable for candidates interested in customs documentation and import export processes. Good coordination and communication skills are important for this work. Candidates should be comfortable handling multiple shipment tasks.

The selected candidates will prepare customs related documents and coordinate with shipping teams. You will work with freight forwarders transporters and customs authorities for shipment clearance. Shipment tracking and issue handling will also be part of the work. Candidates should maintain proper records and communicate shipment updates to clients when required.

Responsibilities

- Prepare import and export documents
- Coordinate with customs and shipping teams
- Verify invoices and shipment paperwork

- Track shipment status and delays
- Maintain customs transaction records
- Support logistics and transportation operations

Candidates with customs coordination or logistics experience can apply. Basic computer knowledge and email handling skills are required. Knowledge of shipment documentation processes will be helpful. Good organizational skills and multitasking ability are important for this opportunity. Candidates should be able to work under pressure when needed.

Benefits

- Flexible work schedule
- Paid time off
- Professional work environment
- Logistics and customs industry exposure
- Full time permanent opportunity

This is an office based opportunity. Remote work is not available for this position. Candidates interested in logistics customs clearance and shipment coordination can apply easily.

Apply Now

Send your updated resume to:
mckinley.consultancy.jal@gmail.com