WORK VAPOR

Job Link: https://workvapor.in/jobs/data-entry-executive-intern-hybrid-wfh-job-%e2%82%b912k-stipend-santosa-tech/

DATA ENTRY EXECUTIVE

HIRING ORGANIZATION

Santosa Tech Pvt Ltd

BASE SALARY

INR 12000 - INR 15000

EMPLOYMENT TYPE

Full-time, Contractor, Temporary

DESCRIPTION

Company: Santosa Tech Pvt Ltd (Associated with DataGain Services)
Position: Data Entry Executive – Intern
Industry: IT Services & Consulting
Location: Hybrid – Work From Home + Office (Thane, Navi Mumbai, Mumbai)
Employment Type: Full-time, Temporary / Contractual
Salary: ?12,000 per month (Stipend)
HR Contact: 9423947628
Email: hr@datagainservices.com

Work Schedule

- Fixed night shift: 8:30 PM – 5:30 AM
- Working days: Monday to Friday
- Initial training: 45 days Work From Office
- Post training: Hybrid (3 days WFH + 2 days Office)

Key Responsibilities

- OCR data verification work
- Data entry and MIS related tasks
- Maintain accuracy and data quality
- Follow process guidelines and timelines

Skills & Eligibility

- 0–5 years experience (Freshers can apply)
- Basic computer knowledge
- Attention to detail
- Ability to work in night shift

JOB LOCATION

Maharashtra, INDIA
? Remote work from: INDIA

DATE POSTED

? February 7, 2026

System Requirements

- Own laptop / computer mandatory
- Windows 10 or 11 required
- Stable Wi-Fi connection (minimum 50 Mbps)

How to Apply

Send your resume or contact on WhatsApp at 9423947628
Email: hr@datagainservices.com
Website: www.datagainservices.com