

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/data-operations-excel-based-hybrid-job/>

## DATA OPERATIONS, EXCEL BASED HYBRID JOB

### BASE SALARY

INR 12000 - INR 14000

### DESCRIPTION

**Company Name:** Blocker India Pvt Ltd

**Location:** Siliguri (Office + Remote after training)

**Job Type:** Full-time, Permanent

**Salary:** ₹12,000 – ₹14,000 per month

**Contact:** [info@amberww.com](mailto:info@amberww.com)

#### Key Responsibilities & Work

- Update price and inventory data in the system
- Maintain accurate catalogue records
- Ensure timely updates and data consistency
- Handle back-office operations related to data
- Coordinate with team members for smooth workflow

#### Eligibility & Skills Required

- Good knowledge of Microsoft Excel
- Strong English communication skills
- Attention to detail and accuracy
- Basic experience in back-office work (preferred)
- Must have a personal laptop
- Ready to join immediately

#### Work Schedule & Shift

- First 1 month: Work from office (Day shift)
- After training: Night shift (7:00 PM – 4:00 AM)
- Working days: Monday–Wednesday & Friday–Sunday

### HIRING ORGANIZATION

Blocker India Pvt Ltd

### EMPLOYMENT TYPE

Full-time

### JOB LOCATION

Siliguri, India

? Remote work from: India

### DATE POSTED

? March 28, 2026

- Weekly off: Thursday

### Salary & Benefits

- ₹12,000 – ₹14,000 per month
- Night shift allowance: ₹3,000/month
- Laptop allowance: ₹1,000/month
- Internet allowance: ₹500/month
- PF & ESI benefits
- Health insurance and paid leaves

### Why Join

- Stable work environment
- Growth in operations and data management
- Extra allowances for night and remote work

### How to Apply

Send your updated resume with contact details and photo to the given email.

? Email: [info@amberww.com](mailto:info@amberww.com)

### Walk-in Interview Details

- Time: 1:00 PM – 5:00 PM (Monday – Saturday)
- Address: Ground Floor, Ganesha Apartments, Beside Angela High School, Ramakrishna Road, Ashrampara, Siliguri – 734001