

WORK VAPOR

Job Link: <https://workvapor.in/jobs/e-commerce-executive-manage-backend-orders/>

E-COMMERCE EXECUTIVE – MANAGE BACKEND ORDERS

BASE SALARY

INR 17000 - INR 18000

DESCRIPTION

Teleperformance

Gurgaon | Work From Office | Day Shift | 5 Days Working

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E-Commerce Executive – Manage Backend Orders

This is a simple office job for people who want quick joining. Work is basic and easy to learn. Person will handle backend work for e-commerce. Good chance to start corporate career fast.

Job Overview

- Role: E-Commerce Back-End Executive
- Day shift job
- Saturday and Sunday fixed off
- Immediate joining required

Salary Details

- ₹2.60 LPA CTC
- ₹17,000 – ₹18,000 in-hand approx

Eligibility Criteria

HIRING ORGANIZATION

Teleperformance

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

Gurgaon, India

DATE POSTED

? April 18, 2026

VALID THROUGH

2027-02-17

- Graduate is mandatory
- Should stay in Delhi NCR or able to travel
- Basic computer knowledge needed
- Simple communication skill required
- Ready to join immediately

Work Responsibilities

- Handle backend work of orders
- Update data in system
- Coordinate with team for issues
- Maintain accuracy in daily work
- Complete tasks on time

Why This Role

- Fast joining process
- Fixed weekends off
- Stable day shift work
- Good start for e-commerce career

How To Apply

Call or WhatsApp on **9971908008** or send your resume to anahita.ajmani@teleperformancedibs.com for quick response.