

WORK VAPOR

Job Link: <https://workvapor.in/jobs/ecommerce-catalogue-management-executive/>

ECOMMERCE CATALOGUE MANAGEMENT EXECUTIVE

BASE SALARY

INR 10000 - INR 20000

DESCRIPTION

Job Title: Ecommerce Catalogue Management Executive

Manage product listings and keep catalogue data accurate on ecommerce platforms.

Organization: IP SUPERSHOPPE PVT LTD (Via Meesho)

Location: Remote

Job Type: Full-time

Experience: 1 – 2 Years Preferred

Salary: ?10,000 – ?20,000 per month

Work Mode: Work from Home

Contact Number: +91 9922217480

Email: careers.ipshopy@gmail.com

About the Company

IP Supershoppe Pvt Ltd is an ecommerce-focused company managing product sales across major online marketplaces. The company ensures smooth catalogue operations and better product visibility to drive online growth.

Job Overview

We are hiring a Catalogue Management Executive to handle product listings on platforms like Amazon, Flipkart, and Meesho. This role is ideal for candidates who are detail-oriented and interested in ecommerce operations.

Key Responsibilities & Role Details

- Upload and manage product listings with correct details and images
- List products on Amazon, Flipkart, and Meesho

HIRING ORGANIZATION

Meesho

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

India

? Remote work from: India

DATE POSTED

? March 22, 2026

- Add titles, descriptions, pricing, and specifications
- Maintain and update catalogue data regularly
- Optimize listings for better visibility and ranking
- Handle bulk uploads using Excel or tools
- Fix listing errors and ensure quality
- Coordinate with internal teams for product details

Eligibility & Skills Required

- Basic knowledge of ecommerce platforms (Amazon, Flipkart, Meesho)
- Good knowledge of MS Excel / Google Sheets
- Strong attention to detail
- Basic understanding of catalogue management
- Bachelor's degree preferred

Perks & Benefits

- Work from home opportunity
- Stable ecommerce role
- Learning and growth in online marketplace operations

How to Apply

You can send your resume to the given email or contact via phone.

Contact Details:

Phone: +91 9922217480

Email: careers.ipshopy@gmail.com