

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/email-and-chat-process-fortune-500-company-both-side-cab-12th-pass-1-5-lpa/>

## HIRING ORGANIZATION

Recruitic Resources

## EMPLOYMENT TYPE

Full-time, Part-time

## JOB LOCATION

New Delhi, INDIA

? Remote work from: INDIA

## DATE POSTED

? December 14, 2025

# EMAIL AND CHAT PROCESS – FORTUNE 500 COMPANY | BOTH SIDE CAB | 12TH PASS | 1–5 LPA

## BASE SALARY

INR 100000 - INR 500000

## DESCRIPTION

**Company:** Recruitic Resources (Fortune 500 Client)

**Position:** Email & Chat Process Executive

**Industry:** IT Services & Consulting

**Location:** Hybrid (Work From Home + On-site at New Delhi, Gurugram, Delhi NCR)

**Employment Type:** Full Time, Permanent

**Salary:** 1–5 LPA (Based on experience)

**HR Contact:** 7982739499

### Responsibilities

- Handle customer queries via email and chat professionally
- Provide accurate responses within timelines
- Maintain customer satisfaction and documentation
- Coordinate across teams for resolution

### Eligibility & Skills

- Minimum qualification: 12th pass
- Freshers & experienced candidates can apply
- Good communication and typing skills
- Ability to work in rotational shifts

### Benefits

- Both-side cab facility
- Stable role with a Fortune 500 company

- Growth opportunities based on performance

### **How to Apply**

Send your resume or contact on WhatsApp at **7982739499**