

WORK VAPOR

Job Link: <https://workvapor.in/jobs/email-support-and-data-entry-work-from-home-%e2%82%b917000-to-%e2%82%b932000-month/>

HIRING ORGANIZATION

Confidential

EMPLOYMENT TYPE

Intern, WORK FROM HOME

JOB LOCATION

INDIA

? Remote work from: INDIA

EMAIL SUPPORT AND DATA ENTRY (WORK FROM HOME)– ₹17,000 TO ₹32,000/MONTH

DESCRIPTION

Novatech Digital Solutions is looking for 24 reliable candidates to manage basic email replies and perform data entry work. Perfect for beginners, students, and anyone looking for flexible remote employment.

Job Role: Email Response Handler and Typing Assistant

Job Type: Remote / Work From Home

Company Name: Novatech Digital Solutions

Location: Available Across India

Contact Number: +91 90213 48567

Salary Range: ₹17,000 – ₹32,000 per month

Responsibilities:

- Reply to pre-assigned emails using given formats
- Enter client information into the system
- Perform basic formatting of Word or Excel files

? Requirements:

- 12th Pass or above
- Must have an email ID and internet-connected device
- Typing speed of 25+ WPM

? Apply Now:

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Call or WhatsApp: +91 90213 48567