

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/email-support-executive-non-voice-process/>

## HIRING ORGANIZATION

I Way Solutions

## EMPLOYMENT TYPE

Full-time

## JOB LOCATION

Chandigarh, India

## DATE POSTED

? April 11, 2026

# EMAIL SUPPORT EXECUTIVE – NON VOICE PROCESS

## BASE SALARY

INR 20000 - INR 35000

## DESCRIPTION

**Company:** I Way Solutions (Hiring for Leading MNC BPO)

**Location:** Mohali, Chandigarh, Kharar (In-office)

**Job Type:** Full-time, Permanent

**Experience:** 0 – 5 Years

**Salary:** ?2.5 – ?4 LPA

### Contact Details:

- Phone / WhatsApp: +91 8894812919

## Job Overview

- Hiring for international BPO email support process
- Non-voice role (no calling, no sales)
- Focus on customer service and query handling
- Training period salary will be fully paid

## Key Responsibilities

- Handle customer queries via email or chat
- Provide proper solutions and support
- Maintain customer satisfaction
- Ensure timely response and issue resolution

## Requirements

- Minimum 12th pass (Graduates and Postgraduates can apply)

- Good communication skills
- Basic computer knowledge
- Ability to handle customer queries efficiently

## **Benefits**

- Provident Fund (PF)
- ESI benefits
- Stable full-time opportunity
- No sales pressure

## **How to Apply**

- Call or WhatsApp for more details
- Contact: +91 8894812919