

WORK VAPOR

Job Link: <https://workvapor.in/jobs/entry-level-business-manager-noida-hiring/>

ENTRY LEVEL BUSINESS MANAGER – NOIDA HIRING

BASE SALARY

INR 50000 - INR 88000

DESCRIPTION

Job Position: Director – Business Operations & Finance
Manage daily business operations and coordinate financial activities with banks and internal teams.

Organization: Muealpha Technologies Pvt. Ltd.
Location: Noida (Hybrid – Work From Home + Office)
Employment Type: Full-time, Permanent
Salary: ₹50,000 – ₹88,865 per month (₹4–12 LPA)
Contact: +91 9220349121 | Email – muealphatech@gmail.com

About Company

Muealpha Technologies Pvt. Ltd. is a B2B wholesale reseller dealing in apparel, garments, clothing, and consumer electronics. The company supplies retailers, distributors, and small businesses across India.

Job Overview

This role focuses on managing operations and basic financial coordination. It is suitable for freshers or candidates with up to 2 years of experience who are eager to learn business operations and finance.

Key Responsibilities & Role Details

- Manage day-to-day business operations
- Visit banks for account handling and related work
- Handle deposits, withdrawals, and reconciliation
- Report sales, invoices, and turnover to banks

HIRING ORGANIZATION

Muealpha Technologies Pvt. Ltd.

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Noida, India

DATE POSTED

? March 25, 2026

- Share GST filing updates with CFO
- Discuss financials with internal teams
- Attend business and banking meetings

Eligibility & Skills Required

- Fresher or up to 2 years experience
- Basic understanding of business operations
- Finance basics (preferred but not mandatory)
- Strong communication skills
- Fluent in English and Hindi
- Confident personality and willingness to learn

Work Schedule

- Monday to Friday + 1st & 3rd Saturday
- Off: 2nd & 4th Saturday, Sundays & government holidays

Perks & Benefits

- Flexible work schedule
- Health & life insurance
- Paid leave and sick time
- Hybrid work flexibility

How to Apply

Send your resume to: muealphatech@gmail.com

Call / WhatsApp: +91 9220349121