WORK VAPOR

Job Link: https://workvapor.in/jobs/entry-level-recruitment-and-screening-executive/

ENTRY LEVEL RECRUITMENT AND SCREENING EXECUTIVE

BASE SALARY

INR 200000 - INR 250000

DESCRIPTION

Job Role: HR Recruiter

Company: Glympse (Glympse Human Capital Services)
Location: Remote – Work From Home
Hiring Office: Mangaluru
Experience: 0–1 Years
Salary: ?2–2.5 LPA
Openings: 15
Employment Type: Full-Time, Permanent
Shift: Day Shift
Eligibility: Female candidates; graduates and undergraduate freshers can apply.

HR Contact: Manya
Phone: 6364833816 / 9008322794
Email: Careers@glympsehr.com

About the Role

Glympse is hiring HR Recruiters for its recruitment team. Freshers can apply for this work-from-home opportunity. The position involves supporting candidate sourcing, screening and interview coordination.

Key Responsibilities

- Source candidates for open positions.
- Screen resumes and shortlist suitable profiles.
- Schedule interviews and coordinate with candidates.
- Maintain recruitment records.

HIRING ORGANIZATION

Glympse

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

- Support hiring activities and recruitment processes.

Requirements

- Good communication and organisational skills.
- Interest in HR and recruitment.
- Ability to source candidates and screen resumes.

About Glympse

Glympse Human Capital Services connects job seekers with organisations looking to fill vacancies. Its recruitment services are free of cost for job seekers.