

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/excel-updating-and-pdf-to-word-typing-%e2%82%b915000-to-%e2%82%b928000-month/>

## HIRING ORGANIZATION

InfoDigit Solutions Pvt. Ltd.

## EMPLOYMENT TYPE

Full-time, Part-time

## JOB LOCATION

INDIA

? Remote work from: INDIA

## EXCEL UPDATING AND PDF TO WORD TYPING – ?15,000 TO ?28,000/MONTH

### DESCRIPTION

**Company Name:** MaxPro Data Services  
**Job Role:** Remote Data Entry Executive  
**Job Type:** Work from Home  
**Salary Range:** ?15,000 – ?28,000 per month  
**Location:** India (Remote)  
**Contact Number:** +91 98045 37922

### ? Job Description:

MaxPro Data Services is hiring 19 individuals for online data entry work, including document conversion, Excel file updating, and content typing. No field visits or voice calls required.

### ? Responsibilities:

- Enter and update Excel sheets with given data
- Convert scanned PDFs into editable Word files
- Maintain file formats and follow naming instructions
- Submit completed tasks daily or weekly

### ? Requirements:

- Minimum 12th pass
- Familiarity with Word and Excel
- Computer/laptop with stable internet

- Ability to follow simple instructions

### ? Benefits:

- 100% remote work
- Fixed pay per assignment
- No sales or calling involved
- Simple, stress-free task flow

### ? Apply Now:

Call or WhatsApp: **+91 98045 37922**