

WORK VAPOR

Job Link: <https://workvapor.in/jobs/executive-website-manager-374291/>

HIRING ORGANIZATION

Globnity Foundation

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

EXECUTIVE – WEBSITE MANAGER

BASE SALARY

INR 15000 - INR 20000

DESCRIPTION

Executive – Website Manager

Company: Globnity Foundation

Work Type: Remote

Employment Type: Work From Home

Salary: From ₹15,000 per month

Contact Number: +91 9625952530

Contact Email: info@gcfbharat.org

Website: www.gcfbharat.org

Globnity Foundation is hiring an Executive – Website Manager. This is a work from home opportunity. Candidates with website management or WordPress experience are encouraged to apply.

You will manage and maintain the organization's website. You will also update website content and improve website performance. Good technical knowledge and attention to detail are important for this role.

Responsibilities

- Manage the official website.
- Upload and update website content.
- Publish news blogs and announcements.
- Maintain website backups.
- Update plugins and themes.
- Monitor website security.
- Improve website performance.
- Create new landing pages.
- Enhance user experience.

Eligibility

- Master's Degree in Computer Science Information Technology Web Development Digital Media Computer Applications or a related field.
- Minimum 1 year of relevant experience.
- Knowledge of WordPress.
- Experience with CMS platforms.
- Basic SEO knowledge.
- Good website management skills.

Salary & Benefits

- Salary from ₹15,000 per month.
- Work from home.
- Flexible work environment.
- Certificate of Training.
- Opportunity for a full-time job offer based on performance.
- Letter of Recommendation for eligible performers.
- Professional networking opportunities.
- Continuous learning and skill development.

Interested candidates can send their resume through email or WhatsApp.

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