

WORK VAPOR

Job Link: <https://workvapor.in/jobs/fresher-computer-data-entry-operator/>

FRESHER COMPUTER DATA ENTRY OPERATOR

BASE SALARY

INR 9000 - INR 20000

DESCRIPTION

Job Role: Computer Operator

Company: Skas Autotech Pvt Ltd

Location: Karol Bagh, Delhi

Salary: ₹9,000 – ₹20,000 per month

Job Type: Full-time

Experience: Fresher / Beginner

Benefits: Friendly work environment, learning opportunities, career growth

Work Mode: In person

Contact Details:

Phone / WhatsApp: +917701874409

Description:

Work on basic computer tasks like MS Office, typing, and internet use. Help with office data and learn new skills. Easy work for freshers but needs willingness to learn.

Tasks You Will Do

- Perform basic computer work using MS Office and internet
- Type documents and manage data entry
- Support office tasks and daily operations

HIRING ORGANIZATION

Skas Autotech Pvt Ltd

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Karol Bagh, 110005, Central Delhi, Delhi, India

DATE POSTED

? March 30, 2026

- Communicate clearly with team members
- Learn new software and office processes

Skills You Need

- Basic computer knowledge
- Good communication skills
- Willingness to learn and grow
- Responsible and punctual

Work Advantages

- Friendly work environment
- Learning opportunities for beginners
- Career growth in office operations
- Hands-on experience in computer and data tasks

How to Apply:

Call or WhatsApp directly on the number below to apply.

Contact Details:

Phone / WhatsApp: +917701874409