

WORK VAPOR

Job Link: <https://workvapor.in/jobs/full-time-work-from-home-multiple-openings/>

HIRING ORGANIZATION

Innovative Solutions Ltd.

JOB LOCATION

? Remote work from: IND

DATE POSTED

? December 12, 2024

FULL-TIME WORK FROM HOME – MULTIPLE OPENINGS

DESCRIPTION

Company Overview:

Innovative Solutions Ltd. is a leading provider of remote job opportunities across various sectors, including customer support, data management, and medical coding. We are committed to creating a positive and flexible work environment where employees can grow professionally while balancing personal commitments.

Position Type:

Full-Time, Work from Home

Location:

Remote (Work from Home)

Salary:

?20,000 – ?30,000 Monthly

Job Openings:

We have openings for the following roles:

- **Telecalling:** Engage with clients and customers over the phone, provide support, and answer queries.
- **Support Engineer:** Provide technical assistance, troubleshoot issues, and offer solutions to customers remotely.
- **Data Entry Support:** Input and manage data for various departments, ensuring accuracy and efficiency.
- **Medical Coding:** Analyze and assign codes to medical diagnoses and procedures for insurance and billing purposes.

Key Responsibilities:

- **Telecalling:** Handle inbound and outbound calls, manage customer inquiries, and provide assistance as required.
- **Support Engineer:** Respond to technical issues, guide customers through

troubleshooting steps, and resolve problems promptly.

- **Data Entry Support:** Accurately enter data into systems, ensuring no errors and maintaining consistency.
- **Medical Coding:** Analyze medical records and assign appropriate codes for billing and insurance claims.

Required Skills:

- Strong communication skills for Telecalling and Support Engineer roles.
- Familiarity with data management systems for Data Entry Support.
- Experience with medical coding, including ICD-10, CPT, and HCPCS codes, for the Medical Coding role.
- Good problem-solving skills and ability to work independently.
- Proficiency in Microsoft Office or equivalent software tools.
- Attention to detail and the ability to maintain focus while working remotely.

Why Join Us?

- **Flexible Work from Home:** Work from the comfort of your home with a full-time schedule.
- **Attractive Salary:** Monthly compensation between ₹20,000 – ₹30,000.
- **Diverse Roles:** Opportunities across multiple fields like telecalling, technical support, data entry, and medical coding.
- **Growth and Development:** Expand your skills and grow with a dynamic, fast-paced company.