

WORK VAPOR

Job Link: <https://workvapor.in/jobs/hindi-english-typeset-professional/>

HINDI & ENGLISH TYPESET PROFESSIONAL

JOB LOCATION

Uttar Pradesh, India

DESCRIPTION

Company: B R Computers – India

Location: Prayagraj, Uttar Pradesh (On-Site)

Job Type: Full-Time

Job Description:

B R Computers – India is seeking a **Hindi & English Typeset professional** to join our team in Prayagraj. The role involves **typesetting, formatting, and ensuring accurate representation of Hindi and English content.**

Key Responsibilities:

- **Typeset and format** Hindi & English content with accuracy.
- Maintain **high-quality standards** in document preparation.
- Work on **translation** tasks when required.
- Assist in **customer service and training** related to typesetting.

Qualifications & Skills Required:

- ? **Proficiency in Hindi & English** (reading, writing, and formatting).
- ? **Strong English teaching & communication skills.**

HIRING ORGANIZATION

Confidential

EMPLOYMENT TYPE

Full-time, Part-time

BASE SALARY

INR 25,000 - INR 30,000

DATE POSTED

? March 24, 2025

APPLY NOW

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- ? Experience in **typesetting & document formatting**.
- ? **Attention to detail** and accuracy in content representation.
- ? Ability to handle **customer service and training**.
- ? **Bachelor's degree** in English, Linguistics, or a related field preferred.