WORK VAPOR

Job Link: https://workvapor.in/jobs/hospital-coordination-executive-50-openings/

HOSPITAL COORDINATION EXECUTIVE – 50 OPENINGS

BASE SALARY

INR 275000 - INR 450000

HIRING ORGANIZATION

MediBuddy

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

DESCRIPTION

Job Role: Hospital Success Executive – MediBuddy

Company & Job Details

Company: MediBuddy
Recruitment Partner: Nordinn Consulting
Hiring Office: Bengaluru (Bannerghatta), Karnataka
Work Mode: Remote Listing (Hospital Visits and Field Work Required)
Experience: 0–4 Years
Salary: ?2.75–4.5 LPA
Openings: 50
Department: Hospital Operations & Healthcare Services
Work Area: Hospitals and Diagnostic Centres

HR Contact Details

Email: prithika@nordinn.in
Contact Number: 8898120504

MediBuddy is hiring Hospital Success Executives to improve its Pay 0 services across hospitals and diagnostic centres. The job involves training hospital staff, increasing bookings and maintaining good service performance.

Key Responsibilities

- Visit hospitals and understand their daily operations.
- Train receptionists to explain Pay 0 and complete bookings.
- Coordinate with hospital managers and staff.

- Help during live operations and solve daily problems.
- Increase bookings and track performance.
- Guide staff to identify patients who may need lab tests.
- Collect patient feedback and resolve queries.
- Monitor hospital performance and provide additional training.
- Travel between assigned hospitals when required.

Skills & Requirements

- Good communication and coordination skills.
- Ability to train and guide hospital staff.
- Strong problem-solving and follow-up skills.
- Ability to work independently and manage targets.
- Good relationship-building skills.
- Comfortable working inside hospitals.
- Willingness to travel across assigned locations.

Performance Expectations

- Train hospital receptionists and improve service adoption.
- Increase Pay 0 bookings and consultation conversions.
- Maintain proper booking and customer service records.
- Help hospital teams manage the process independently.
- Maintain good patient feedback and service quality.

How to Apply

Interested candidates can share their updated resume through email at prithika@nordinn.in or contact HR directly at 8898120504.