

WORK VAPOR

Job Link: <https://workvapor.in/jobs/hr-recruiter-executive-talent-acquisition-work-from-home/>

HIRING ORGANIZATION

Confidential

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

India

? Remote work from: India

DATE POSTED

? April 5, 2026

HR RECRUITER EXECUTIVE – TALENT ACQUISITION WORK FROM HOME

BASE SALARY

INR 35000 - INR 85000

DESCRIPTION

Job Role: HR Recruiter / Assistant HR

Work Mode: Work From Home / Work From Office

Salary: ?35,000 – ?85,000 per month + Incentives

Shift: 09:00 AM – 06:00 PM

Working Days: 5 Days (Saturday & Sunday Off)

Qualification: HS / Graduation / BBA / MBA

Contact Details:

WhatsApp: 8168359735

This work is about helping in hiring and managing candidates. You will support recruitment tasks and communicate with applicants. Basic communication and interest in HR are important.

Recruitment Work

- Source and contact candidates
- Screen resumes and shortlist profiles
- Coordinate interviews
- Maintain candidate records

Skills Needed

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- Good communication skills
- Basic understanding of HR work
- Ability to handle multiple tasks
- Positive and learning attitude

Work Benefits

- Work from home or office option
- Fixed working hours
- Weekend off
- Incentives based on performance

Simple communication and consistency will help you grow in this role.

How to Apply

Send your resume on WhatsApp: 8168359735

Also comment "I'm interested" if required.