

WORK VAPOR

Job Link: <https://workvapor.in/jobs/hr-recruiter-non-it-hiring-remote-work-345012/>

HIRING ORGANIZATION

Wrixy Services Pvt Ltd

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Remote, India

? Remote work from: India

HR RECRUITER, NON IT HIRING, REMOTE WORK

DESCRIPTION

Wrixy Services Pvt Ltd

HR Recruiter, Non IT Hiring, Remote

Location: Remote

Hiring Office: Indore

Work Mode: Permanent Work From Home

Job Type: Full-time, Permanent

Experience: 3 months to 2 years

Working Hours: 10:00 AM to 7:00 PM

Salary: Fixed salary plus performance pay

Contact HR: +91 8085695413

Wrixy Services Pvt Ltd is hiring an HR Recruiter for non IT hiring. This is a permanent work from home opening. The company wants someone who can work with focus and speed. This is best for people with recruitment experience.

The work is about end to end hiring. You will source candidates and screen profiles. You will also schedule interviews and follow up with candidates. Good communication is very important for this work.

The company wants candidates with non IT recruitment experience. LinkedIn sourcing experience is needed. Immediate joiners will get preference. Women candidates are preferred for this opening.

Key Responsibilities

- Source candidates from LinkedIn, Naukri, job portals, social media, references, and database
- Screen and shortlist suitable profiles
- Schedule interviews
- Conduct first HR screening calls
- Follow up with candidates regularly

- Coordinate joining updates
- Maintain recruiter tracker and daily hiring updates
- Understand client needs and share quality profiles on time
- Build a strong talent pipeline

Required Skills

- Non IT recruitment experience
- LinkedIn sourcing experience
- Good communication skills
- Good convincing skills
- Understanding of recruitment cycle
- Screening knowledge
- Self discipline
- Target focused mindset
- Ability to work alone from home

What The Company Offers

- Permanent work from home
- Portal access for hiring work
- Stable growth in recruitment
- Professional work culture
- Learning and leadership growth
- Performance based earning

The company is looking for serious recruiters. The person should be comfortable with pressure and targets. Ownership and discipline matter a lot here. This is a good opening for long term growth in staffing.

How To Apply

Send your updated resume to the talent acquisition team.

WhatsApp: +91 8085695413

Benefits

- Fixed salary plus performance pay
- Attractive incentives
- Growth opportunities
- Remote work setup
- Supportive recruitment environment