

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/hr-recruiter-sharda-consultancy-services/>

## HIRING ORGANIZATION

Sharda Consultancy Services

## EMPLOYMENT TYPE

Full-time, Part-time

## JOB LOCATION

? Remote work from: India

## HR RECRUITER – SHARDA CONSULTANCY SERVICES

### DESCRIPTION

Sharda Consultancy Services

Remote work from home. Full-time permanent type role. Flexible working hours. Commission based earning with incentives.

Contact: 9560674004

### About This Role

This work is for HR recruiter profile. Main task is hiring candidates for BPO and other roles. Work includes full recruitment process from starting to final selection. Person should know basic hiring work and be ready for calling and follow-ups.

### Key Responsibilities

- Do sourcing and find candidates
- Screen and shortlist CV as per requirement
- Handle end-to-end recruitment process
- Post jobs and do mass mailing
- Call candidates daily and explain job details
- Complete bulk and lateral hiring work

### Eligibility and Skills

- Experience in BPO hiring and recruitment process
- Knowledge of bulk hiring and sourcing
- Good communication skill
- Ability to handle high number of calls (around 100 per day)
- Basic understanding of interview and screening

### Compensation Details

This is commission based work. Incentives are also given based on performance. Earning depends on number of successful hiring done.

## **Work Style**

Flexible timing is given. Work from home setup. Person should be active and regular in calling and follow-ups. Good for someone who wants growth in recruitment field.

## **Apply Process**

Interested candidates can directly call for more details and apply.