

WORK VAPOR

Job Link: <https://workvapor.in/jobs/hr-recruiter-student-relationship-officer-job-%e2%82%b918k-in-hand-salary/>

HIRING ORGANIZATION

Sovereign Institute

EMPLOYMENT TYPE

Full-time

JOB LOCATION

INDIA

? Remote work from: INDIA

DATE POSTED

? February 28, 2026

HR RECRUITER, STUDENT RELATIONSHIP OFFICER JOB

BASE SALARY

INR 15000 - INR 18000

DESCRIPTION

Company: Sovereign Institute Of Professional Training

Position: HR Recruiter / Student Relationship Officer

Industry: Education / Training

Location: Work From Home (Hiring office: Delhi / NCR)

Employment Type: Full Time, Permanent

Salary: ?18K In Hand + Incentives

HR Contact: Kanchan – 9773792693

Email: contact@sipt.co.in

Open Positions:

- Total openings: 10

Job Duties:

- Call students who are seeking jobs in banking and finance sector
- Guide and convince students for course enrollment
- Explain training and placement process clearly
- Handle admission counselling and follow-ups
- Maintain proper communication with interested candidates

Candidate Profile:

- Excellent communication skills in English required
- Strong convincing and counselling ability
- Must be comfortable with targets and work pressure
- Prior counselling experience preferred
- Own laptop or PC required
- Stable WiFi connection mandatory
- Only female candidates can apply

Work Schedule:

- Working hours: 10 AM to 6 PM
- Working days: Monday to Saturday
- Work from home opportunity

Key Skills:

- Student counselling
- Admission counselling
- HR consulting
- Human resource management
- Career counselling and development
- Recruitment communication

How to Apply:

Send your resume or contact on WhatsApp at 9773792693 or 9818463900 or email contact@sipt.co.in