

WORK VAPOR

Job Link: <https://workvapor.in/jobs/it-talent-acquisition-executive-remote-recruitment-role-%e2%82%b910k-%e2%82%b911k-month/>

HIRING ORGANIZATION

Orcapod Consulting Services

EMPLOYMENT TYPE

Full-time

JOB LOCATION

India

? Remote work from: India

DATE POSTED

? March 8, 2026

IT TALENT ACQUISITION EXECUTIVE/REMOTE RECRUITMENT ROLE, ?10K-?11K/MONTH

BASE SALARY

INR 10000 - INR 11000

DESCRIPTION

Company: Orcapod Consulting Services

Position: IT Recruiter

Industry: IT Services & Consulting / Human Resources

Location: Remote (Work From Home) – Hiring Office in Bengaluru

Employment Type: Full-time, Permanent

Salary: ?10K-?11K/Month

HR Contact: Mahima – +91 9679370558

Email: mahima.chatterjee@orcapod.work

Job Responsibilities:

- Manage complete IT recruitment process from sourcing to hiring
- Source candidates through job portals, social media, and databases
- Screen and shortlist candidates for IT roles such as developers and testers
- Coordinate interviews between candidates and hiring managers
- Follow up with candidates regarding interview updates and joining process
- Maintain candidate database and prepare daily recruitment reports

Required Skills:

- Good communication and coordination skills
- Experience in hiring for IT roles
- Ability to work independently and manage recruitment deadlines
- Basic knowledge of job portals and candidate sourcing

Eligibility Criteria:

- Minimum 1 year experience in IT recruitment
- Candidates with up to 3 years experience can apply
- Only female candidates eligible for this work from home role

How to Apply:

Send your resume or contact on WhatsApp at +91 9679370558 or email at mahima.chatterjee@orcapod.work