WORK VAPOR

Job Link: https://workvapor.in/jobs/material-availability-analyst/

MATERIAL AVAILABILITY ANALYST

JOB LOCATION

? Remote work from: INDIA

DESCRIPTION

Job description

Career Area:
Supply Chain and Logistics

Job Description:

Your Work Shapes the World at Caterpillar Inc.

When you join Caterpillar, you're joining a global team who cares not just about the work we do – but also about each other. We are the makers, problem solvers, and future world builders who are creating stronger, more sustainable communities. We don't just talk about progress and innovation here – we make it happen, with our customers, where we work and live. Together, we are building a better world, so we can all enjoy living in it.

Role Definition

Maximizes external supplier performance through understanding our supply network.

What You Will Do

• Serving as focal point for suppliers, following up on requirements to minimize past due schedules.

• Focusing on inventory management to prevent excess material within the network.

• Reviewing and acting on schedule releases and follow up for on-time shipments.

HIRING ORGANIZATION

Caterpillar

EMPLOYMENT TYPE

Full-time, Part-time

BASE SALARY

INR 40,000 - INR 50,000

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• Working with global purchasing buyers and purchasing analyst on problem parts.

Degree Requirement

Degree or equivalent experience desired

What You Have

Accuracy and Attention to Detail: Understanding the necessity and value of accuracy; ability to complete tasks with high levels of precision.

Level Extensive Experience:

• Evaluates and makes contributions to best practices.

• Processes large quantities of detailed information with high levels of accuracy.

• Productively balances speed and accuracy.

• Implements a variety of cross-checking approaches and mechanisms.

• Demonstrates expertise in quality assurance tools, techniques, and standards.

• Employs techniques for motivating employees to meet or exceed accuracy goals.

Collaborating: Knowledge of collaborative techniques; ability to work with a variety of individuals and groups in a constructive and collaborative manner.

Level Extensive Experience:

• Demonstrates experience engendering collaborative processes that lead to problem solving and the achievement of business goals.

• Establishes shared goals to foster collaboration.

• Ensures that everyone can access the same data and provide input into how business is conducted.

• Redesigns physical areas to allow for collaboration and private time.

• Deemphasizes divides; focuses on collaboration across generations, functions, regions, and levels.

• Implements methods for people to come together on the fly to make decisions, solve problems, and develop products/services.

Problem Solving: Knowledge of approaches, tools, techniques for recognizing, anticipating, and resolving organizational, operational or process problems; ability to apply knowledge of problem solving appropriately to diverse situations.

Level Working Knowledge:

• Identifies and documents specific problems and resolution alternatives.

• Examines a specific problem and understands the perspective of each involved stakeholder.

• Develops alternative techniques for assessing accuracy and relevance of information.

• Helps to analyze risks and benefits of alternative approaches and obtain decision on resolution.

• Uses fact-finding techniques and diagnostic tools to identify problems.

Distribution Requirements Planning (DRP): Knowledge of the process, issues and considerations for systematically managing distribution of inventory for multiple plants or warehouses; ability to apply related knowledge and experience in real practice.

Level Working Knowledge:

• Works with real-time inventory software, moving supplies to where needed, when needed.

• Interprets the impact of bottlenecks and delays on operating costs.

• Follows processes and applies technologies for items and inventory management.

• Assists in solving issues related to distribution to meet orders or inventory replenishment requirements.

• Works with basic distribution requirements planning (DRP) processes and operations.

Logistics Management: Knowledge of logistics and management; ability to follow proper processes and run operations for effective and efficient movement of materials and finished products.

Level Basic Understanding:

• Explains how improvements in logistics contribute to competitive advantage in the marketplace.

• Identifies issues and considerations for inbound and outbound logistics.

• Documents internal and external informative sources or proprietary materials about logistics management.

• Describes basic logistical processes and sub-processes.

Manufacturing Application Systems: Knowledge of company and industry databases and applications used in a manufacturing environment; ability to operate, maintain and update these systems.

Level Basic Understanding:

• Explains general flow of information throughout the manufacturing process and the supply chain.

• Identifies major types of applications and information systems used in manufacturing.

• Identifies core company, proprietary and public information sources.

• Describes the type of information maintained in manufacturing application systems and identifies its primary uses and users.

Materials Handling and Management: Knowledge of material handling and management in plants; ability to perform, monitor and improve processes related to storage, transportation and handling of raw and hazardous materials.

Level Basic Understanding:

• Identifies key issues involved with different types of manufacturing materials.

• Discusses considerations for physical management of major types of materials.

• Identifies types of materials used in manufacturing flagship products or components.

• Describes packaging regulations and locates those specific to the requirements of the situation.

Supplier Management – MFG: Knowledge of processes and methods to effectively manage business relationships and transactions with suppliers of raw materials or product components; ability to apply related knowledge, experience and skills into real practice.

Level Extensive Experience:

• Facilitates supplier partnering arrangements that share risk and reward.

• Monitors supplier performance; works to resolve discrepancies between performance and agreements.

• Develops quality standards and controls for suppliers.

• Builds and maintains partnerships with multiple and/or large suppliers.

• Evaluates issues and terminates supplier relationships as appropriate; works with legal departments.

• Ensures the fulfillment of report and record-keeping requirements.

Additional Info:

2-3 years of Supply chain or Logistics Experience

Caterpillar is not currently hiring individuals for this position who now or in the future require sponsorship for employment visa status; however, as a global company, Caterpillar offers many job opportunities outside of India which can be found through our employment website at www.caterpillar.com/careers .

What You Will Get:

Our goal at Caterpillar is for you to have a rewarding career. Our teams are critical to the success of our customers who build a better world. Here you earn more than just wage, because we value your performance, we offer a total rewards package that provides day one benefits along with the potential of a variable bonus. Additional benefits include paid annual leave, flexi leave, medical and insurance (prorated based upon hire date).

Final Details:

Please frequently check the email associated with your application, including the junk/spam folder, as this is the primary correspondence method. If you wish to know the status of your application – please use the candidate log-in on our career website as it will reflect any updates to your status.

If you are interested in joining our team, please apply using an English version of your CV. We look forward to meeting you!

This Job Description is intended as a general guide to the job duties for this position and is intended for the purpose of establishing the specific salary grade. It is not designed to contain or be interpreted as an exhaustive summary of all responsibilities, duties and effort required of employees assigned to this job. At the discretion of management, this description may be changed at any time to address the evolving needs of the organization. It is expressly not intended to be a comprehensive list of “essential job functions” as that term is defined by the Americans with Disabilities Act.

About Caterpillar

Caterpillar Inc. is the world’s leading manufacturer of construction and mining equipment, off-highway diesel and natural gas engines, industrial gas turbines and diesel-electric locomotives. For nearly 100 years, we’ve been helping customers build a better, more sustainable world and are committed and contributing to a reduced-carbon future. Our innovative products and services, backed by our global dealer network, provide exceptional value that helps customers succeed.

Posting Dates:
November 29, 2024 – December 6, 2024

Caterpillar is an Equal Opportunity Employer (EEO).

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