

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/non-voice-blended-process-executive/>

## NON-VOICE/BLENDED PROCESS EXECUTIVE

### BASE SALARY

INR 27000 - INR 38000

### DESCRIPTION

**Job Title:** Non-Voice Process Executive

Handle customer queries through chat, email, or calls with clear communication.

**Organization:** Hunt Mantra

**Location:** Viman Nagar, Pune

**Job Type:** Full-time, Permanent

**Experience:** Fresher – Experienced

**Salary:** ₹27,000 – ₹38,000 per month (Up to ₹5.5 LPA)

**Work Mode:** On-site

**Contact Number:** +91 7821069267

**Email:** [huntmantra01@gmail.com](mailto:huntmantra01@gmail.com)

We are hiring for International Voice & Non-Voice processes. This role involves handling customer queries through chat, email, and calls while maintaining high service quality. Strong English communication is the key requirement.

### Key Responsibilities & Role Details

- Support customers through chat, email, or calls with proper solutions
- Handle customer interactions across voice and non-voice channels
- Resolve queries related to bookings, payments, or support
- Maintain quality communication and customer satisfaction
- Follow company processes and guidelines
- Ensure quick and accurate issue resolution

### Eligibility & Skills Required

- Fresher or experienced candidates can apply

### HIRING ORGANIZATION

Hunt Mantra

### EMPLOYMENT TYPE

Full-time

### JOB LOCATION

Viman Nagar, Pune, India

### DATE POSTED

? March 22, 2026

- Undergraduate / Graduate eligible
- Excellent English communication (mandatory)
- Basic computer knowledge
- Willing to work in rotational/night shifts

#### **What Company is Looking For**

- Strong verbal and written communication
- Customer-focused mindset
- Ability to multitask and handle pressure
- Quick learner with adaptability

#### **Perks & Benefits**

- Salary up to ₹5.5 LPA
- Health insurance & PF
- Paid leaves and reimbursements
- 5 days working with rotational offs
- Career growth in BPO industry

#### **How to Apply**

You can send your resume to the given email or contact via phone/WhatsApp.

#### **Contact Details:**

Phone/WhatsApp: +91 7821069267

Email: [huntmantra01@gmail.com](mailto:huntmantra01@gmail.com)