

WORK VAPOR

Job Link: <https://workvapor.in/jobs/part-time-travel-executive-work-from-home/>

HIRING ORGANIZATION

Vivid Yatra Private Limited

EMPLOYMENT TYPE

Part-time

JOB LOCATION

? Remote work from: India

PART-TIME TRAVEL EXECUTIVE | WORK FROM HOME

BASE SALARY

INR 10000 - INR 25000

DESCRIPTION

Job Role: Travel Executive

Company: Vivid Yatra Private Limited

Location: Remote – Work From Home

Job Type: Part-Time / Contractual / Freelance

Salary: ₹10,000–₹25,000 per month

Department: Travel Sales & Operations

Work Schedule: Flexible, based on business requirements and mutual agreement

Eligibility: Candidates with good communication skills and an interest in travel

Contact Details

Email: hr@vividyatra.com

Phone: +91 9915968487

About the Job

Vivid Yatra Private Limited is hiring Travel Executives. The role involves travel planning, customer support, and booking coordination. Candidates will help customers plan domestic and international trips.

Key Responsibilities

- Handle enquiries about holiday packages, hotels, and flights.
- Understand customer needs and budgets.
- Prepare travel itineraries and quotations.
- Coordinate with hotels and transport providers.
- Follow up with potential customers.

- Help convert enquiries into bookings.
- Manage booking confirmations and travel documents.
- Assist customers before, during, and after trips.
- Maintain booking records and customer details.

Requirements

- Good communication and customer-handling skills.
- Basic knowledge of travel planning and holiday packages.
- Good coordination and follow-up skills.
- Knowledge of WhatsApp, email, and Google Workspace.
- Basic computer skills.
- Ability to work independently.
- Previous travel, hospitality, sales, or customer service experience is an advantage.
- Freshers with strong communication skills can apply.

Salary & Benefits

- Advertised pay: ₹10,000–₹25,000 per month.
- Work from home.
- Flexible schedule.
- Paid sick time.
- Payment may be fixed, assignment-based, or incentive-based, depending on the agreed work arrangement.

How to Apply

Send your updated resume with a brief introduction. Mention your relevant skills, experience, and preferred work arrangement.

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