

WORK VAPOR

Job Link: <https://workvapor.in/jobs/pdf-to-word-remote-document-conversion-specialist/>

PDF TO WORD (REMOTE) – DOCUMENT CONVERSION SPECIALIST

BASE SALARY

INR 22000 - INR 24000

DESCRIPTION

Job Title: Document Conversion Specialist
Convert PDF files into Word format as per guidelines.

Organization: FS Services
Location: Remote (Work From Home)
Job Type: Full-time
Experience: 0–5 years (Freshers can apply)
Salary: ₹22,000 – ₹24,000 per month
Work Type: Target-based
Contact Number: +91 8262081008
Email: support@fsservicespvtltd.info

About the Company

FS Services is a service-based company offering document-related and digital support work. The company provides remote job opportunities with flexible working.

Job Overview

We are hiring Document Conversion Specialists for PDF to Word tasks. This role is suitable for candidates who have basic computer skills and attention to detail.

Key Responsibilities & Work Details

- Convert PDF files into Word documents
- Follow given formatting guidelines
- Ensure accuracy and proper formatting
- Complete tasks within deadlines

HIRING ORGANIZATION

FS Services

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

India
? Remote work from: India

DATE POSTED

? March 23, 2026

- Maintain quality in document conversion

Eligibility & Skills Required

- Basic computer knowledge
- Typing and formatting skills
- Attention to detail
- Ability to meet targets

Work Nature

- Work from home
- Target-based tasks

How to Apply

Call or WhatsApp for quick response or send email.

Contact Details:

Call/WhatsApp: +91 8262081008

Email: support@fsservicespvtltd.info