WORK VAPOR

Job Link: https://workvapor.in/jobs/project-delivery-coordinator/

PROJECT DELIVERY COORDINATOR

BASE SALARY

INR 250000 - INR 350000

DESCRIPTION

Job Title: Project Delivery Coordinator
Assist in overseeing and coordinating field operations during major exams across multiple U.P locations.

Organization: Innovatiview
Location: Multiple Locations in Uttar Pradesh – Aligarh, Ayodhya, Azamgarh, Bareilly, Kanpur Nagar, Lakhimpur Khiri, Gorakhpur, Agra, Mathura, Moradabad, Varanasi, Muzaffarnagar, Ballia, Jhansi, Saharanpur, Raebareli, Meerut
Employment Type: Full-time
Salary: ?2.5 – ?3.5 Lacs P.A.
Openings: 10
Contact: Email **monika.sharma@innovatiview.com**

About the Company

Innovatiview India is a diversified IT infrastructure and service organization, leading in Examination Security Solutions and other verticals like Animatronics, Reverse Logistics, IT Infrastructure, and Mobile Signal Boosters. Headquarters in Noida with pan-India presence. Website: www.innovatiview.com

Key Responsibilities

- Assist Delivery Manager in executing exam operations across multiple locations
- Interface with local nodal officers, government officials, and field teams
- Document operational logs, call recordings, incident reports, and system health updates
- Coordinate troubleshooting for CCTV cameras, biometric terminals, VOIP gear, and other tech
- Monitor live CCTV feeds and control room dashboards, escalate anomalies
- Maintain SOPs for security, data confidentiality, and surveillance

HIRING ORGANIZATION

Innovatiview

EMPLOYMENT TYPE

Full-time

JOB LOCATION

Uttar Pradesh, India

DATE POSTED

? March 25, 2026

- Act as central communication link between field staff, officials, and internal teams

Requirements / Eligibility

- Graduate (any stream) or related fields
- Knowledge of MS Excel and Google Sheets
- Excellent communication skills, adaptable, calm under pressure
- Willing to perform fieldwork during exam cycles

Highlights / Perks

- Hands-on experience with IoT devices like CCTV, biometric scanners, VOIP, GPS trackers, and OMR scanners
- Work on mission-critical projects for public exams
- Develop problem-solving and coordination skills in high-pressure situations
- Gain experiential learning in surveillance, command-control setups, and data-driven operations

How to Apply

Send your resume to **monika.sharma@innovatiview.com** for consideration.