

WORK VAPOR

Job Link: <https://workvapor.in/jobs/recovery-assistant-field-work-office-job/>

HIRING ORGANIZATION

Confidential

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

India

VALID THROUGH

2026-09-22

RECOVERY ASSISTANT (FIELD WORK, OFFICE JOB)

DESCRIPTION

Sanitary Ware & Jaquar Product Team (via CMS Connect)

Field and office mixed work
Immediate joining available
Full-time role
Stable work with growth

Contact: +91 9802071652

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Recovery Assistant – Collection Work, Client Follow Up Role (Field / Office Mix)

This work is collection type work. Person needs to follow up for payments. Work is simple but needs regular communication. Good for people who can talk and manage clients.

About This Work

This role is for recovery and follow up. Person will handle pending payments. Work includes both field visit and office work. Good chance to learn real business work.

Work Responsibility

- Follow up for pending payments
- Maintain collection records
- Talk with clients and solve issues
- Coordinate with internal team
- Build good relation with clients

Who Can Apply

- Good communication and negotiation skill
- Responsible and target focused person
- Basic knowledge of accounts or collection
- Experience is preferred but fresher can apply

Work Nature

This is mixed work. Some time field visit needed and some time office work. Person should be active and ready to move.

What You Get

This role gives stable job and learning. Growth opportunity is available for good performance.

How To Apply

Interested person can send resume on email or contact on WhatsApp or call. Quick hiring process.

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