

WORK VAPOR

Job Link: <https://workvapor.in/jobs/recruitment-and-business-support-executive/>

RECRUITMENT AND BUSINESS SUPPORT EXECUTIVE

BASE SALARY

INR 20000 - INR 22000

DESCRIPTION

Associate – Talent & Client Work (Remote / Full-Time)

VX Recruitment

Remote | Work From Home | Full-Time | Canada Shift

Email: alex@vxrecruitment.ca

Job Overview

This work is mix of recruitment and client handling. You will help companies hire people. You will also talk to clients and support business work. Work is simple but needs regular communication and follow-up.

Salary Details

Fixed salary is **₹20,000 per month**. You can also earn more with commission. Total earning can go up to **₹1,00,000 per month** based on performance.

Main Responsibilities

- Handle full recruitment process from start to end
- Talk with clients and build good relation
- Find candidates from LinkedIn and other platforms
- Take interviews and manage candidate pipeline
- Support business development work

HIRING ORGANIZATION

VX Recruitment

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

? Remote work from: India

VALID THROUGH

2026-09-25

Skills Required

Basic understanding and confidence is important.

- Communication skill in English
- Interest in recruitment or sales
- Ability to work independently
- Basic knowledge of hiring platforms

Qualification

Bachelor's degree in any field is required.

Experience

0 to 2 years experience can apply. Freshers with good communication also allowed.

Work Timing

Work will be in **Canada time (EST shift)**. Candidate should be comfortable with this timing.

Special Note

This opportunity is open for women candidates, women returning to work and ex-defence personnel.

Selection Process

Simple process.

- Resume review
- Basic discussion
- Final selection

How to Apply

Send your resume directly on email for quick response.

Email: alex@vxrecruitment.ca