

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/remote-counsellor-students-via-calls-emails-and-whatsapp-medhavi-skill-university/>

## HIRING ORGANIZATION

Medhavi Skill University

## EMPLOYMENT TYPE

Full-time

## JOB LOCATION

India

? Remote work from: India

## DATE POSTED

? March 12, 2026

## REMOTE COUNSELLOR (STUDENTS) VIA CALLS, EMAILS AND WHATSAPP – MEDHAVI SKILL UNIVERSITY

### BASE SALARY

INR 8000 - INR 10000

### DESCRIPTION

**Company:** Medhavi Skill University  
**Position:** Admission Counsellor  
**Industry:** Education / EdTech  
**Location:** India (Remote Work From Home)  
**Employment Type:** Full-time, Permanent, Fresher  
**Salary:** ?8K-?10K/Month  
**HR Contact:** +91 9031667544

Medhavi Skill University is hiring Admission Counsellors who will guide students in selecting the right online courses and support them through the enrollment process. This role involves interacting with prospective students, understanding their career goals, and converting leads into successful admissions.

#### Key Responsibilities:

- Connect with prospective students through calls, emails, and WhatsApp
- Explain online course details and enrollment benefits
- Conduct counselling sessions to understand student career goals
- Recommend suitable programs based on student background
- Manage and track leads through the admission funnel
- Follow up with interested candidates to convert leads into enrollments

**Sales & Performance Tasks:**

- Handle objections related to course fees, curriculum, or placement support
- Maintain regular communication with leads and prospects
- Achieve monthly and quarterly enrollment targets
- Stay updated with industry trends and competitor programs

**Eligibility & Skills:**

- Bachelor's degree in any field (Marketing background is a plus)
- 1–3 years experience in sales, EdTech, or career counselling preferred
- Freshers with excellent communication skills can apply
- Fluent communication in English and Hindi
- Basic knowledge of Google Workspace

**How to Apply:**

Send your resume or contact on WhatsApp at +91 9031667544