

WORK VAPOR

Job Link: <https://workvapor.in/jobs/remote-hr-intern-talent-acquisition-internship-385279/>

HIRING ORGANIZATION

AdsDial Pvt. Ltd

EMPLOYMENT TYPE

Intern

JOB LOCATION

? Remote work from: India

REMOTE HR INTERN TALENT ACQUISITION INTERNSHIP

BASE SALARY

INR 3000 - INR 3500

DESCRIPTION

HR Intern – Talent Acquisition, AdsDial Pvt. Ltd.

Start your HR career from home. Learn recruitment and talent acquisition while working with an experienced HR team.

Company

AdsDial Pvt. Ltd.

Position

HR Intern (Talent Acquisition)

Industry

Advertising, Human Resources

Location

Remote (Work From Home)

Employment Type

Internship (Part-Time)

Salary

₹3,000 – ₹3,500 per month

Duration

3 Months

Extension may be offered based on performance and business requirements.

Working Hours

Flexible

Approximately 6 hours per day.

5 days a week.

Contact Details

Email: careers@adsdial.com

About the Opportunity

AdsDial Pvt. Ltd. is looking for an enthusiastic HR Intern. You will support the recruitment team and learn HR operations. This internship offers practical experience in talent acquisition. Freshers are encouraged to apply.

Responsibilities

- Source candidates from job portals.
- Search candidates through social media.
- Screen resumes.
- Shortlist suitable candidates.
- Contact candidates by phone email or WhatsApp.
- Schedule interviews.
- Maintain recruitment records.
- Support the HR Manager.
- Follow up with candidates.

Eligibility

Students and fresh graduates can apply. You should have good communication skills. You must be able to work independently.

- Pursuing or completed a degree in HR Business Administration Psychology or a related field.
- Freshers can apply.
- Good communication skills.
- Good coordination skills.
- Basic MS Office or Google Workspace knowledge is a plus.

Skills Required

- Communication skills.
- Recruitment basics.
- Resume screening.

- Candidate coordination.
- Time management.
- Basic computer skills.

Benefits

You will gain practical HR experience. The company also offers flexible working hours and internship benefits.

- Work from home.
- Flexible schedule.
- Paid sick leave.
- Paid time off.
- Hands-on recruitment experience.
- Mentorship from HR professionals.
- Internship certificate.
- Performance-based extension opportunity.

How to Apply

Send your updated resume with a short introduction to the email below.

Email: careers@adsdial.com

Email Subject

Application for HR Intern (Talent Acquisition)