

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/remote-recruiter-manpower-consultancy-part-time-385277/>

## HIRING ORGANIZATION

Confidential

## EMPLOYMENT TYPE

Part-time

## JOB LOCATION

? Remote work from: India

## REMOTE RECRUITER MANPOWER CONSULTANCY – PART TIME

### BASE SALARY

INR 12000 - INR 15000

### DESCRIPTION

#### Recruiter – Manpower Consultancy, MachanX Talent Solutions

Support hiring for leading companies across India. Work from home. This is a remote part-time opportunity.

#### Company

MachanX Technologies Pvt. Ltd.

#### Division

MachanX Talent Solutions

#### Position

Recruiter – Manpower Consultancy

#### Industry

Recruitment, Staffing

#### Location

Remote (Work From Home)

#### Employment Type

Part-time

Confidential

## Salary

₹12,000 – ₹15,000 per month

Performance-based incentives available.

## Contact Details

Phone / WhatsApp: +91 9266722532

Email: [hr@machanx.com](mailto:hr@machanx.com)

## About the Opportunity

The company is looking for a motivated recruiter. You will manage the complete hiring process. You will work with clients from different industries. This is a remote position with flexible working hours.

## Responsibilities

- Handle end-to-end recruitment.
- Source candidates from job portals.
- Screen resumes.
- Conduct telephonic interviews.
- Schedule client interviews.
- Follow up with candidates.
- Maintain a talent pipeline.
- Update ATS and CRM records.
- Coordinate with clients.
- Share hiring reports.
- Meet hiring targets.

## Eligibility

Candidates with recruitment experience are preferred. You should be able to work independently. A laptop and internet connection are required.

- Bachelor's degree in any relevant field.
- 1 to 3 years of recruitment experience.
- Experience in manpower consultancy is preferred.
- Construction or engineering hiring experience is a plus.
- Own laptop is required.
- Stable internet connection is required.

## Skills Required

- Good communication skills.
- Resume screening.
- Interview coordination.
- Naukri and LinkedIn sourcing.
- Indeed sourcing.
- MS Excel.
- Google Sheets.

- ATS and CRM knowledge.
- Time management.
- Multitasking.

### **Benefits**

You will work remotely with flexible hours. The company also offers incentives and career growth opportunities.

- Work from home.
- Flexible part-time schedule.
- Fixed salary.
- Performance incentives.
- Career growth.
- Learning opportunities.
- Supportive work environment.

### **How to Apply**

Interested candidates can apply through email or contact the company directly.

Phone / WhatsApp: +91 9266722532

Email: [hr@machanx.com](mailto:hr@machanx.com)