

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/senior-data-entry-specialist/>

## SENIOR DATA ENTRY SPECIALIST

### JOB LOCATION

Dhanbad, NA, Dhanbad, Jharkhand, India

### DESCRIPTION

- **Location:** Bank More, Dhanbad, Jharkhand 826002
- **Company Name:** Vertex Data Services
- **Employment Type:** Full-Time
- **Salary:** ₹18,000 – ₹25,000
- **Job Description:**
  - Perform high-volume data entry tasks with precision and speed.
  - Organize and structure data to maintain consistency across records.
  - Collaborate with cross-functional teams to meet project goals.
  - Identify and correct errors in datasets using quality control tools.
  - Strong knowledge of MS Excel and data validation techniques is required.

### HIRING ORGANIZATION

Senior Data Entry Specialist

### EMPLOYMENT TYPE

Full-time, Part-time

### BASE SALARY

INR 15,000 - INR 25,000

### DATE POSTED

? December 31, 2024

### VALID THROUGH

2026-07-19