

# WORK VAPOR

Job Link: <https://workvapor.in/jobs/simple-pdf-to-word-typing-job-no-experience-needed/>

## HIRING ORGANIZATION

Jobs Provider Pvt Limited

## JOB LOCATION

Noida

## SIMPLE PDF TO WORD TYPING JOB – NO EXPERIENCE NEEDED

### DESCRIPTION

#### Simple PDF to Word Typing Job – No Experience Needed

##### ? Job Details:

- **Position:** PDF to Word Typist
- **Location:** Work From Home
- **Eligibility:** 12th Pass / Any Graduate / Freshers
- **Skills Required:** Basic MS Word knowledge, typing speed 25+ WPM, accuracy
- **Job Type:** Part-Time / Full-Time
- **Salary:** ?10,000 – ?20,000 per month
- **Work Description:**
  - Convert scanned or digital PDF files into Word documents
  - Follow formatting guidelines strictly
  - Submit files before deadlines
- **Requirements:**
  - Laptop/Desktop with MS Word installed
  - Good typing accuracy and attention to detail
  - Ability to work independently with minimum supervision
- **How to Apply:**
  - Apply through data entry job websites
  - Typing sample test may be required