

WORK VAPOR

Job Link: <https://workvapor.in/jobs/store-manager-construction-and-mechanical-site-work/>

HIRING ORGANIZATION

Sayed Staffing

EMPLOYMENT TYPE

Full-time, Part-time

JOB LOCATION

Jamnagar, Gujarat, India

STORE MANAGER – CONSTRUCTION AND MECHANICAL SITE WORK

DESCRIPTION

Sayed Staffing (Hiring for Project Requirement)

Location: Jamnagar, Gujarat

Work Mode: Site based work

Experience: Minimum 5+ years required

Qualification: Graduate or Diploma preferred

Email: recruitment@sayedstaffing.com

This position is for Store Manager who will handle site store work. Work includes managing materials, stock, and records at construction or mechanical project site. Person should have good experience in store handling.

Role Overview

This role needs a person who can manage full store work at site. Work includes receiving materials, storing properly, and giving materials to team when needed. Record keeping is also important part of this role.

Person should be organized and careful with stock details.

Key Responsibilities

- Manage complete store work like receipt, storage, and issue of materials
- Maintain stock register and inventory records
- Do data entry for material inward and outward
- Coordinate with engineers and supervisors for material needs
- Keep materials properly stored and labeled
- Track shortages, damages, and stock mismatch
- Maintain documents like GRN and delivery challans
- Handle basic mechanical materials like pipes and fittings
- Do regular stock checking and audits

Requirements

Candidate should have good experience in construction or mechanical site store work. Knowledge of materials used in site is important.

- Good knowledge of MS Excel and basic computer work
- Strong coordination and communication skill
- Ability to keep records properly
- Organized and detail focused working style

Application Process

Interested candidates can send CV directly on email. Shortlisting will be done based on experience and skills.

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