WORK VAPOR

Job Link: https://workvapor.in/jobs/student-counselling-executive-online-university-admissions/

STUDENT COUNSELLING EXECUTIVE – ONLINE UNIVERSITY ADMISSIONS

BASE SALARY

INR 5000 - INR 20000

DESCRIPTION

Job Role: Career Counsellor / Admission Counsellor – Work from Home

Company & Job Details

Company: Stellar Talent Empowerment
Location: Remote / Work from Home
Job Type: Full-time
Salary: ?5,000–?20,000 per month
Incentives: Additional, based on target achievement
Experience: 1–2 Years Preferred (Freshers Can Apply)
Education: Graduation Preferred; 12th Pass Can Also Apply
Work: Student Counselling and University Admissions

Application Details

Email: stellartalentempowerment@gmail.com

Stellar Talent Empowerment is hiring Career and Admission Counsellors for its remote team. The job involves guiding students about online university courses and helping them complete the admission process.

Main Responsibilities

- Contact students through calls, WhatsApp and online platforms.
- Explain courses, fees and admission rules.
- Guide students in choosing suitable programmes.
- Follow up with interested students.
- Help with applications and documents.

HIRING ORGANIZATION

Stellar Talent Empowerment

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

- Generate enquiries through referrals and online promotion.
- Convert enquiries into confirmed admissions.
- Maintain student records and achieve monthly targets.

Eligibility & Skills

- Graduates are preferred; 12th-pass candidates can also apply.
- Sales, counselling, telecalling or business development experience is preferred.
- Freshers with good communication skills can apply.
- Good speaking and convincing skills.
- Basic computer and smartphone knowledge.
- Reliable internet connection.
- Ability to work towards targets.

Salary & Incentives

- Fixed salary: ?5,000–?20,000 per month.
- Salary depends on experience, position and interview performance.
- Additional incentives for achieving assigned targets.

How to Apply

Send your updated resume to stellartalentempowerment@gmail.com.

Shortlisted candidates will be contacted within 48 hours of applying.