WORK VAPOR

Job Link: https://workvapor.in/jobs/student-counsellor/

STUDENT COUNSELLOR

BASE SALARY

INR 9000 - INR 10000

DESCRIPTION

Job Role: Counsellor

Company: Tentacles Innovate
Location / Work Mode: Remote / Work From Home
Job Type: Full-time
Salary: ?10,000 per month
Displayed Pay Range: ?9,000–?10,000 per month
Working Hours: 10:00 AM – 7:00 PM
Availability: Full availability during assigned working hours
Preference: Women candidates are encouraged to apply

Contact HR: WhatsApp: +91 6379191276 (Messages only; no calls)

About the Job

Tentacles Innovate is looking for a dedicated Counsellor to guide students and professionals regarding available academic programmes. The selected candidate will handle enquiries, explain courses and support applicants throughout the admission process.

Responsibilities

- Contact prospective students and professionals.
- Explain available academic programmes and course details.
- Handle enquiries through phone calls and messages.
- Maintain enquiry records and daily follow-up reports.
- Assist with admissions and enrolment.
- Coordinate with the internal team.
- Achieve assigned counselling and admission targets.

HIRING ORGANIZATION

Tentacles Innovate

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

Requirements

- Good communication and interpersonal skills.
- Basic computer knowledge.
- Strong counselling and convincing abilities.
- Ability to manage calls and follow-ups.
- Responsible, punctual and willing to learn.

Additional Information

- This is a replacement vacancy.
- Candidates must be available throughout the assigned working hours.
- Apply through WhatsApp messages only. Calls are not accepted.