WORK VAPOR

Job Link: https://workvapor.in/jobs/telecaller-data-entry-work-from-home/

TELECALLER / DATA ENTRY – WORK FROM HOME

BASE SALARY

INR 8000 - INR 15000

DESCRIPTION

Job Role: Telecaller / Data Entry – Work From Home

Company: Vivimart
Job Type: Full-Time
Work Mode: Remote / Work From Home
Salary: ?8,000 – ?15,000/month
Additional Benefits: Performance Bonus + Sales Commission
Experience: 1–2 Years Preferred
Education: Bachelor's / Master's Preferred
Languages: Tamil, English & Hindi Required

HR Contact: Vivimart
Phone: +91 8686865851
Email: vivimartinfo@gmail.com
Application: Send your updated resume by email

Vivimart is looking for a **Telecaller / Data Entry professional** to support customer communication, lead generation, sales follow-up, and data management. The position is fully remote and is suitable for freshers as well as experienced candidates.

The selected candidate will make customer calls, explain products and services, generate leads, maintain CRM records, and complete data entry tasks. Strong communication and convincing skills are important for this position.

Key Responsibilities

- Make outbound calls to potential and existing customers.
- Explain company products and services clearly.

HIRING ORGANIZATION

Vivimart

EMPLOYMENT TYPE

Full-time

DATE POSTED

? September 27, 2026

JOB LOCATION

? Remote work from: India

- Understand customer requirements and provide suitable information.
- Generate and qualify sales leads.
- Follow up with leads and support sales conversion.
- Update customer information in the **CRM**.
- Record call details, customer responses, and follow-ups.
- Handle customer questions and objections professionally.
- Collect customer information and business data.
- Maintain accurate customer databases.
- Perform data entry and update records.
- Achieve daily, weekly, and monthly calling and sales targets.
- Coordinate with the sales team for lead conversion.
- Maintain professional customer communication.
- Follow customer privacy and applicable telemarketing requirements.

Required Skills

- Excellent **Tamil, English, and Hindi communication skills**.
- Clear and confident speaking ability.
- Active listening.
- Customer handling.
- Product and service explanation.
- Persuasion and negotiation.
- Lead generation and follow-up.
- Good time management.
- Problem-solving skills.
- Accurate data entry and data management.
- Goal-oriented approach.
- Positive attitude.
- Ability to multitask.
- Basic computer knowledge.
- Basic CRM knowledge.

Experience & Education

- **1–2 years of experience** in telecalling, customer service, inside sales, lead generation, data entry, or related work is preferred.
- Freshers can also apply with good communication and convincing skills.
- Bachelor’s or Master’s degree in **Business, Marketing, Commerce**, or a related field is preferred.

Additional Language Advantage

Knowledge of any of these languages is an advantage:

- Malayalam
- Kannada
- Telugu

Work From Home Requirements

Candidates should have:

- Smartphone with reliable internet.

- Computer or laptop with stable internet.
- Quiet space for professional customer calls.
- Good-quality headset or earphones.
- Stable internet during working hours.
- Ability to maintain regular work hours.
- Basic computer and CRM skills.

Who Can Apply

- Candidates comfortable working independently from home.
- Candidates with strong communication and convincing skills.
- Sales and target-oriented candidates.
- Candidates interested in customer interaction.
- Candidates with data-entry and computer skills.
- Multilingual candidates.
- Freshers with strong communication skills.

How to Apply

Send your **updated resume** to:

Email: vivimartinfo@gmail.com
Phone: +91 8686865851

Mention the **languages you can speak, read, and write** in your resume.

Example: Tamil – Fluent | English – Fluent | Hindi – Fluent | Malayalam – Basic

Also mention your **total experience, current location, and availability to join**.

Key Skills

- Telecalling
- Data Entry
- Customer Service
- Inside Sales
- Lead Generation
- CRM
- Sales Follow-Up
- Customer Handling
- Hindi Communication
- Tamil Communication
- English Communication