

WORK VAPOR

Job Link: <https://workvapor.in/jobs/typing-job-available-in-bathinda-punjab-work-from-home/>

HIRING ORGANIZATION

HomeworkGuru.com

EMPLOYMENT TYPE

Full-time, Part-time

BASE SALARY

INR 17,000 - INR 19,000

VALID THROUGH

2026-07-18

COMPUTER TYPING WORK

JOB LOCATION

Bathinda, NA, Bathinda, Punjab, India

DESCRIPTION

Job Description:

We're looking for a skilled Data Entry Operator who can verify and process data to keep our systems accurate, up-to-date, and organized.

Responsibilities:

Enter and update data daily

Verify information for accuracy

Provide chat support to clients

Offer voice support as needed

Requirements:

Basic computer skills and familiarity with data entry tasks

No age limit

Contact Information:

Contact Person: Raaj Sir

Department: HR

Position Details:

Fields: Accounting, Tax, Audit, Quality Control

Industry: Accounting, Consulting, Gems & Jewellery

Specializations: Audit & Risk, ICWA, Six Sigma, Total Quality Management

Roles: Accountant, Accounts Executive, Forensic Auditor, Project Accountant

Qualification: Any Graduate

Employment Type: Part-Time

About Us: We provide excellent work opportunities and outsource to a variety of industries to match your skills with the right position.

Regards,
HR Team,
Solutions