

WORK VAPOR

Job Link: <https://workvapor.in/jobs/walk-in-data-entry-executive-remote-work-386715/>

HIRING ORGANIZATION

National Banking Academy

EMPLOYMENT TYPE

Contractor

JOB LOCATION

? Remote work from: India

[WALK IN] DATA ENTRY HIRING REMOTE WORK

BASE SALARY

INR 225000 - INR 350000

DESCRIPTION

[Walk-in] Data Entry Associate | National Banking Academy

National Banking Academy is hiring **Data Entry Associates** for a **Remote** position. This is a full-time freelance/home-based opportunity. Freshers and candidates with up to 1 year of experience can apply.

Important Information

Company: National Banking Academy

Job Title: Data Entry Associate

Work Mode: Remote

Employment Type: Full-time | Freelance | Home-based

Experience: 0 to 1 Year

Salary: ?2.25 LPA – ?3.50 LPA

Walk-in Dates: 23 July to 15 August

Walk-in Time: 10:30 AM – 5:30 PM

HR Contact Details

Contact Person: Babi Das

Phone: +91 8093865850

About the Work

You will enter data into computer systems. You should type carefully and keep records accurate. You will also work with the team and complete tasks on time.

This work needs good typing speed and basic computer knowledge. You should also keep all information safe and confidential.

Key Responsibilities

- Enter data into computer systems
- Maintain accurate records
- Keep confidential information secure
- Complete assigned work before deadlines
- Work with team members when needed
- Check data before submission

Skills Required

- Data Entry
- Typing Skills
- Computer Operating
- Basic Computer Knowledge
- Good attention to detail

Education

Graduation is **not required**.

Walk-in Venue

National Banking Academy

Near Vaisakha Enclave

Bomikhal Jharpada Road

Bomikhal

Bhubaneswar, Odisha 751010

How to Apply

Eligible candidates can attend the walk-in interview between **23 July and 15 August** from **10:30 AM to 5:30 PM**. You can also contact the HR before visiting.

Contact Details

Contact Person: Babi Das

Phone: +91 8093865850

