

WORK VAPOR

Job Link: <https://workvapor.in/jobs/wordpress-woocommerce-store-manager-wfh-374296/>

HIRING ORGANIZATION

Indian Stationeries

EMPLOYMENT TYPE

Full-time

JOB LOCATION

? Remote work from: India

WORDPRESS WOOCOMMERCE STORE MANAGER WFH

BASE SALARY

INR 17000 - INR 20000

DESCRIPTION

WordPress WooCommerce Store Manager & Telemarketing Executive

Company: Indian Stationeries

Work Type: On-site / Remote as required

Location: India

Employment Type: Full-time

Salary: From ₹17,000 per month

Contact Number: +91 9442448303

Contact Email: admin@office360s.com

Indian Stationeries is hiring a WordPress WooCommerce Store Manager & Telemarketing Executive. This is a full-time role. The work includes website management and telemarketing support.

You will manage the WooCommerce store. You will also call potential customers and generate leads. The role needs good communication and basic computer skills.

Responsibilities

- Manage the WordPress WooCommerce website.
- Add and update products.
- Organize categories and pricing.
- Manage stock and inventory details.
- Process customer orders.
- Upload banners and promotional offers.
- Check website performance.
- Share technical issues with the team.

- Call potential customers.
- Generate leads and sales.
- Follow up with existing customers.
- Maintain call records.
- Prepare daily activity reports.
- Support monthly sales targets.

Requirements

- Experience with WordPress and WooCommerce.
- Basic HTML and CSS knowledge is helpful.
- Good communication skills.
- Good customer handling skills.
- Basic computer knowledge.
- MS Excel Word and Email knowledge.
- Ability to work independently.
- Telemarketing or sales experience is preferred.

Preferred Skills

- Basic SEO knowledge.
- Social media platform knowledge.
- CRM software knowledge.

Salary & Benefits

- From ₹17,000 per month.
- Performance incentives.
- Training support.
- Career growth opportunities.
- Friendly work environment.

Interested candidates can send their resume and contact details by email. They can also contact the recruiter on the given number.

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