

WORK VAPOR

Job Link: <https://workvapor.in/jobs/work-from-home-job-data-entry-typing-back-office/>

HIRING ORGANIZATION

Wahojobs

DATE POSTED

? May 30, 2025

EMPLOYMENT TYPE

Part-time

JOB LOCATION

? Remote work from: INDIA

WORK FROM HOME JOB – DATA ENTRY / TYPING / BACK OFFICE

DESCRIPTION

Company: Rupan India Nidhi Limited

Job Type: Part-Time / Full-Time | Remote (Work From Home)

Salary: ?15,000 – ?30,000/month (based on performance)

? Job Roles Available:

- Data Entry Executive
- Computer Operator
- Typist
- Back Office Executive

? Job Description:

Rupan India Nidhi Limited invites applications for various online work-from-home positions. This is a simple data entry and typing-based role that does **not require any advanced computer knowledge**. Ideal for students, freshers, housewives, or anyone looking to earn from home.

? Responsibilities:

- Entering data into computer systems
- Completing basic typing assignments
- Filling out online forms or assignments
- Performing simple back-office tasks
- Submitting work as per given instructions and timelines

? Eligibility & Qualifications:

- Minimum 10th or 12th pass
- No professional degree or prior experience required
- Suitable for students, freshers, housewives, and job seekers
- Male and Female candidates can apply

? Skills Required:

- Basic computer knowledge
- Typing skills
- Ability to read and follow instructions carefully
- Self-discipline and time management

? Location:

- 100% Remote – Work from anywhere in India

? Salary:

- ₹15,000 – ₹30,000 per month (based on work and accuracy)